



Certificate IV in Local Government (Regulatory Services) LGA40504

Em-Four Pty Ltd

enquiries@emfour.com.au

Em-Four Pty Ltd is a Registered Training Organisation that specialises in local government compliance, investigation and enforcement training. We are accredited by the NSW Vocational Training and Education Accreditation Board (VETAB) and Commonwealth Department of Education, Science and Training (DEST) to deliver this course nationally. Further details of our nationally accredited training (RTO No. 90936) are available at www.ntis.gov.au.

Who Should Undertake this Course?

*The Certificate IV in Local Government (Regulatory Services) is an ideal course for **Rangers and Enforcement Officers** working for local councils or similar organisations who need to cover the full scope of Local Government regulatory duties, including parking enforcement, animal management, compliance, environmental and pollution matters.*



About this Course

The twelve Competency Units designed for this course reflect the greater role that local government now takes in community law enforcement. Participants build on existing skills in local government investigative best practice developed through the *Certificate III in Local Government (Regulatory Services)*. It gives its graduates the capacity to meet the challenges that they face working across a range of enforcement areas while supervising small teams. The course has an optional component for Enforcement Officers who have some supervisory Animal Management duties in their work.

Why Complete this Course with Em-Four Pty Ltd?

Our integrated problem solving approach is used to encourage participants to develop innovative solutions to the challenges that they confront in their work – Parking and Traffic Enforcement, Animal Control and Supervision. This course gives you the opportunity to practice and apply your knowledge in the class room and the real world. **We give you the tools you need to investigate parking and other strict liability offences in Local Government.** Our course is an ideal blend of theory and practice. ***The Mock Court and Brief Preparation components of the course are second to none.***

Program Areas

Conflict Management	Occupational Health & Safety
Working in Local Government	Ethics & Investigating Breaches of Legislation
Compliance with Council Procedures	Electronic & Handwritten Infringement Notices (SEINS)
Preparing Briefs of Evidence	Team Leadership
Representing Council in Legal Proceedings	Providing Evidence in Court
<i>Animal Control Duties (Elective)</i>	<i>Council Pound Operation (Elective)</i>
Off-Street Council Parking Facilities	Monitoring Public Behaviour in Council Areas (Elective)

Note: Participants who have completed the *Certificate III in Local Government (Regulatory Services)* – LGA30404 will receive transfer credit for identical competency units completed in that course. *Competency Units may be substituted with others from our scope of training services to meet specific needs of our clients, providing they comply with training package requirements.*



NSW Vocational
Education & Training
Accreditation Board

Nationally Accredited Course

At the conclusion of the course and successful completion of relevant assessments, participants will be granted a nationally recognised qualification – the *Certificate IV in Local Government (Regulatory Services) LGA40504*.

This course articulates with the *Certificate IV in Animal Control & Regulation – RUV40104*, the *Certificate IV in Government (Statutory Compliance) – PSP41404* and the *Certificate IV in Business (Frontline Management) – BSB41004*.



NATIONALLY RECOGNISED
TRAINING

Delivery & Duration

The course is broken into three phases over a period of eighteen months that may be reduced according to the participant's rate of progress. It consists of two intensive face-to-face components of five days, each followed by six to eight month field phases. A shorter workshop of three days is conducted towards the end of the course followed by a short field phase.

www.emfour.com.au

2007 BROCHURE - LGA40504 v.1.3.doc



Certificate IV in Local Government (Regulatory Services) LGA40504



Traineeships

This course is available as a Traineeship in several Australian States and Territories. Contact your Australian Apprenticeship Centre for further information.

“In-House” Delivery

Em-Four is conscious of providing value for money. Please contact Em-Four to discuss how we can tailor a delivery package and fee to best suit the needs of your organisation with an “in-house” workshop. Substantial discounts are available for organisations that are able to provide a suitable venue for delivery of training or able to provide more than four participants per course.

Our range of courses and placement on various State and Territory Education & Training Department provider lists means that the way we link our courses with traineeships greatly reduces the cost to you for eligible new and experienced staff. Our courses are available as “Fee for Service” or “Traineeship –Based.” Contact Em-Four to discuss your requirements and we will arrange a quotation for you.



Fees – Price on Application

Our fees cover:

- Delivery of the course by specialist facilitators who are VETAB accredited as *Work Place Assessors & Trainers at Certificate IV level* or higher.
- All practical and written assessments.
- Provision of all Course materials; printed & electronic session notes and other learning resources.
- Access to facilitators for assistance with post-course assessment tasks.
- Assessment and issue of Statements of Attainment as appropriate.



Enrolment and Induction

This may be carried out on-line or direct with Em-Four, or through their employer who contracts Em-Four.

Your Course Facilitators

Bruce Magee – Former Detective Sergeant who has investigated and prosecuted the full spectrum of criminal offences over a distinguished career with the NSW Police. He has continued this work in the private sector, both as investigator and teacher. Director – Em-Four Pty Ltd

Philip Walsh – Former NSW Police Sergeant, before becoming a Lecturer in Policing & Investigations for Charles Sturt University. Philip has a long history teaching and applying investigative and interviewing best practice in both police and public sector law enforcement. Director – Em-Four Pty Ltd

Gary Matlok – Former NSW Police Sergeant who specialised in emergency operations and human resource management. Director – Em-Four Pty Ltd

Em-Four Pty Ltd has access to a broad range of specialists drawn from the fields of public and private law enforcement and investigations. These include currently practicing and former lawyers, magistrates, prosecutors, forensic officers, intelligence officers and investigators.

CONTACT DETAILS



Bruce Magee (0417) 209232



enquiries@emfour.com.au